



ST. EDMUND GOVERNING BOARD MEETING

March 29, 2023 – 7:00 PM — MEETING MINUTES

Attendees: Melissa Hunter (Principal), Pamela Lee, Greg Carlson, Georgiana Laudi (alternate), Lynn Hamilton (Daycare), Zoe Valadez, Ronnie Lawand, Pina Fulginiti, Karina Tarapore (alternate), Josée Veilleux, Guylaine St-Georges, Emma Hampton, Stephanie Myers, Peg Brunelle, Courtney Paul (member of public)

Absent: Nora Salvaggio, Patty Carroll, Joshua Taylor, Kayla Moore, Nathalie Duhamel

1) Call to Order & Welcome –Pamela Lee @ **7:09 PM**

2) Georgiana Laudi as alternate replacing Nora Salvaggio

Karina Tarapore as alternate replacing Joshua Taylor

3) Adoption of the Agenda for March 29th, 2023 with addition of questions regarding school yard

Motion to Approve by Peg B. Second Emma H.

All in favour = APPROVED

4) Adoption of the Minutes of February 2nd, 2023

Motion to Approve by Guylaine St. G. Second Ronnie L.

All in favour = APPROVED

5) Business arising from the Minutes - Internal Rules of Management - Suggested changes from the last meeting were done.

Motion to Approve by Josée V. Second Zoe V.

All in favour = APPROVED

6) LBPSB Consultations - a) School Board Budget consultation - recommendation to add explanation as to what is meant by Green Initiative to be more clear in our response.

Motion to Approve by Stephanie Myers. Second Zoe V.

All in favour = APPROVED

b) LBPSB by laws - no comment will be sent

c) Governing Board composition - no comment will be sent

7) Reports:

a. Administrator's Report

Carnival was fantastic

Thank you to the PPO and SAW committees for Staff Appreciation Week

We have finished Term 2 and now we are on to Term 3 which is worth 60% of final grade

Already started planning for 2023-2024

St-Edmunds will have a K-4 next year

+/- 360 children in school next year

Any new transfer or new enrollment requests will be sent to school board as Region 1 is very tight for space

Working on establishing Ped Days for next year

Working on next year's Anti-Bullying/Anti-Violence Plan Survey

Working with teachers on next year's school supply list to lead to establishing school fees for next year

Grad is Tuesday June 20th.

b. Commissioner - Report attached

c. SNAC - Nothing to report

d. Daycare: Budget - enrollment is 339

- biggest chunk of expenses is salaries

- goal is to have a balanced budget

Motion to Approve by Emma H. Second Peg B.

All in favour = APPROVED

May 12th ped day needs to change to Cosmic Bowling due to bussing issues

Motion to Approve by Pina F. Second Guylaine St. G.

All in favour = APPROVED

This month's theme is bugs and insects

Thank you from Lunch and Daycare Staff for SAW

e. Teachers:

· Cycle 1 show is tomorrow (March 30)

· Parent/Teacher interviews were last week

- Winter Carnival was very well organized

- Field trips are being worked on
- Teachers really appreciated SAW
- Spring is here and it is still difficult to remind students to wear coats and boots
- Last term is worth 60% of year grade - very important
- Grade 6 exams are coming up - attendance is very important
- Duathlon is June 2nd

f. PPO/Home and School: Movie night April 28th

EdStock planning is underway. Volunteers will be needed

Thank you for the thank you for SAW and Carnival

9) New Business

a) Field Trips and Fundraisers for Approval

- Field Trips
- Skating outing was approved electronically – Feb 17th
 - Grade 6 Kahnawake Song Writing – April 4th
 - Grade 3&4 Old Montreal Trip – May 16th
 - Grade 5 Upper Canada Village – May 17th
 - Grades 3-6 Halo Run – May 10th
 - Grades 4-6 Track & Field – May 30th
 - Junior Cross Country Run – May 9th

- Culture In Schools
- Lydia Ludikis May 25 – June 1 – Grade 4 Art activity
 - Jessica Huston April TBC – Grade 1 & 2 Art activity

- In School activities
- Variety Show – Grades K-6
 - Grad Breakfast – Grade 6
 - Author's Club – Grade 4
 - 3K Club - running club – Grades 4-6
 - Girls Empowerment Club – Grade 6
 - Verdun Band Exchange – Grade 6
 - Comic Book Club – Grade 3-6
 - Transition to High School workshop – Grade 6
 - Board Games Club – Grades 3-4
 - Spelling Club / Contest – Grade 2

Blanket Approval for all of the above - Motion to approve by Stephanie M. Second by Georgiana L. All in favour = APPROVED

- b) School Organization Plan - 18 homerooms split over all grades
- May change depending on numbers and needs

**Motion to approve by Lynn H. Second by Zoe V.
All in favour = APPROVED**

c) Subject Time Allocation - Status Quo from last year

Motion to approve by Ronnie L. Second by Guylaine St. G.

All in favour = APPROVED

d) Code of Conduct/ Student Handbook - 3 small changes to student handbook

Motion to approve by Josée V. Second by Peg B.

All in favour = APPROVED

10) Questions from the Public

- **Is there a resource teacher at school? yes**
- **Are we doing a Cabane a sucre? not this year**
- **Green Committee is run by who? Teachers**
- **Anti-bullying plan - was something done this year? Yes**

Other business of the Governing Board

- **School Yard** - parents have contacted the school board directly about their concerns on the delay in getting the school yard upgraded. The school board has said that any questions should go through the Governing Board. Parents have inquired as to whether there is anything they can do to help speed the process along. Melissa says that she is working very hard on getting the upgrades needed and that help is not needed at the moment. There is a strict process that must be followed regarding suppliers, bidding processes, approvals, and allocation of monies. Any and all questions from parents regarding the school yard should be addressed to the Principal directly.
- Lines will be painted this spring
- Looking at trying to get basketball nets
- Wood chips will be installed in the outdoor classroom as soon as the snow melts

11) Next GB Meeting – **April 27th, 2023 @ 7pm**

May 25th, 2023

June 15th, 2023

Close meeting:

Motion to adjourn by Lynn H. Second by Zoe V. – *All in favour = APPROVED*

Adjournment @ 9:25 PM