



ST. EDMUND GOVERNING BOARD MEETING

February 04, 2021 – Meeting Minutes

Attendance: Melissa Hunter (Principal), Kim Hogan (Chair), Vince Chiarelli, Jennifer Hayden, Mylène Gosselin, Pina Fulginiti, Pamela Lee, Pierre Giroux, Rob Costain, Stephanie Ozbalt, Guylaine St-Georges, Marie Morse, Steve Bucci, Emma Hampton, Pat Carroll, Lyne Hamilton (Daycare)

- 1) Call to Order & Welcome – Chair (Start time = 7:07 PM)
- 2) Adoption of the Agenda for February 04, 2021 (**2021-02-04 – GB Agenda**)
 1. P. Carroll; 2. M. Morse – All in Favour = YES; **APPROVED**
- 3) Adoption of the Minutes November 19, 2020 (**2020-11-19 – GB Minutes**)
 1. E. Hampton; 2. P. Lee – All in favour = YES; **APPROVED**
- 4) Business Arising from the Minutes
 - a. 2020-21 Daycare Budget - (deferred from June 2020 - **PENDING from LBPSB**)
- 5) LBPSB Consultations – **see various attachments**
 - a. 2021-2022 - *Principal Selection Criteria*- **Deadline: March 12, 2021;**
 - b. *LBPSB Budget 2021-2022 consultation* - **Deadline: March 31, 2021;**
- 6) Reports:
 - a. Administrator Report – See attached report by M. Hunter
 - b. COVID Report – Report provided by M. Hunter – No new cases
 - c. Commissioner (**deferred**)
 - d. Parents' Committee – S. Ozbalt provided report: Task force – Covid Update Resolutions; Green Committee – 5-yr plan for Net-0 Carbon Foot Print)
 - e. SNAC (**deferred**)
 - f. Daycare – Report provided by L. Hamilton
 - g. Teachers – Report by P. Carroll – Winter Carnival activities planned for end of February right before Spring Break

h. PPO / Home & School

7) Questions from the Public - NONE

8) New Business

a. St. Edmund Educational Project Annual Report—**FOR APPROVAL**

St. Edmund Annual Report 2019-2020

1. S. Bucci; 2. R. Costain; All in favour = YES; **APPROVED**

b. St. Edmund Student Handbook 2021-2022—**FOR APPROVAL**

St. Edmund Student Handbook 2021-2022

1. M. Gosselin; 2. J. Hayden; All in favour = YES; **APPROVED**

c. Grad Committee Fundraising - Dress Down Days – **FOR APPROVAL**

potential dates: Feb 12 (Fri), Mar 17 (Wed), Apr 23 (Fri)

1. E. Hampton; 2. G. St-Georges; All in favour = YES; **APPROVED**

d. Other Fundraising – *approvals if necessary*

9) Questions from the Public:

- Open House – Impressed with St-Edmund's presentation and school in general

10) Other business of the Governing Board:

- Link to the Governing Board page updated and live

11) Next meeting date – **Feb. 25 @ 7:00 PM** (via ZOOM)

12) Adjournment: 1. L. Hamilton; 2. P. Giroux; All in favour = YES

Meeting ends: 8:45 PM



ST. EDMUND ELEMENTARY SCHOOL

115 Beaconsfield Blvd., Beaconsfield, Quebec H9W 3Z8

Tel.: (514) 697-7621 Fax: (514) 697-7961

www.lbpsb.qc.ca

Admin Report February 4, 2021

Please see the following points of information or highlights that have arisen since our last Governing Board meeting:

1. We have had a great return from the holiday following the online week. Students and staff adjusted very quickly and within a week back things were running according to the usual routine.
2. St. Edmund opted for a modified online schedule during the online week to facilitate the transition from holiday to online school. Should bubbles close in the future, the staff is prepared and ready to go with a more full time online teaching schedule.
3. Report cards were released on Friday, January 29th. Reports can be accessed through a child's Mosaik account.
4. There will be a second parent teacher interview evening (by request only). As of now, the date is scheduled for March 11, 2021 but there is talk that schools might be asked to move this to April. Should the date need to be moved, the Staff Council and Governing Board will be notified so the change can be formally approved.
5. The LBPSB virtual Open House took place on January 19th and went really well. It was a departure from our traditional format, but offered a unique opportunity for parents to communicate with the school team on an individual level. The school board did a great job of putting everything together. Their support was instrumental in pulling this off. The St. Edmund promotional video put together by the school board crew is fantastic. I encourage all parents to check it out and share it within the community.
6. Registration for the 2021-2022 school year is underway. This is the first step in the planning and staff process for the 2021-2022 school year. So far, the kindergarten numbers look very good. In addition, we are expecting many of the families who opted for online or homeschooling to return, so I am very optimistic about our numbers. More concrete information will be shared in the next few weeks and months to come.

7. Francisation has started and I am pleased to announce that we have added some time to Ms. Kayla's workload. In addition to a resource role, her mandate is to help bridge gaps and work with students who are falling behind due to COVID. We have also added more hours to our special ed tech, Ms. Presleigh's workload. In addition to her current role, she will be working with students having difficulty with social emotional development.
8. We have purchased a license for the Virtual Dare to Care Program. This includes activities for all grades and includes teacher and parent workshops. We plan to release the parent workshops at different dates in the coming months.
9. February is black History Month. The teachers are doing activities in class and we will have a school presentation at the end of the month.
10. The addition of snow has added a really fun element to the schoolyard. The children are having a great time outside. Students are still in their bubbles on the playground, but it appears to be going really well.
11. In the meantime, the staff continue to prioritize the health and education of students while trying to make school a fun positive place to be. In fact, we are looking at doing a modified version of Winter Carnival. Essentially, the kids really are happy and grateful to be in the building.
12. I am pleased to announce that with the support of the school board, we will be upgrading the two kindergarten rooms by the daycare. The lockers and cubbies will be replaced as well as the sink and kitchenette area. Additional storage cabinets will be added and the layout and plan of the room will be reorganized. Some new furniture will be purchased. The plan and layout will be similar in both rooms. The classes will be done one at a time. The expected timeframe for the first classroom is this spring. The second class may be done over the summer.
13. The playground upgrade project continues behind the scenes. Given the scope of the project, it is possible that it might be broken up into stages spread out over a few years.

Respectfully Submitted,
Melissa Hunter
Principal