



ST. EDMUND GOVERNING BOARD MEETING

NOVEMBER 19, 2020 – 7:00 PM — ZOOM Meeting

MEETING MINUTES

Attendance: Kim Hogan (Chair); Melissa Hunter (Director); Rob Costain; Mylène Gosselin; Lune Hamilton; Steve Bucci; Marie Morse; Pina Fulginiti; Pamela Lee; Guylaine St-Georges; Emma Hampton; Jennifer Hayden; Shawnea Roberts; Jonathon Resney; Stefanie Ozbalt-Hannah; Patricia Carroll; Vince Chiarelli (Secretary); Nora Salvaggio;

- 1) Call to Order & Welcome – Chair
Meeting Start @ 19:07
- 2) Adoption of the Agenda for October 22, 2020 (**2020-11-19 – GB Agenda**)
Add: New Business – Science Workshop
1 = Steve; 2 = Emma – All in favour = APPROVED
- 3) Adoption of the Minutes September 24, 2020 (**2020-09-24 – GB Minutes**)
Adoption of the Minutes October 22, 2020 (**2020-10-22 – GB Minutes**)
1 = Rob; 2 = Lynn – All in favour = APPROVED
- 4) Business Arising from the Minutes
 - a. 2020-21 School Budget – AMENDMENT **FOR APPROVAL** (under 9.a)
 - b. 2020-21 Daycare Budget - (deferred from June. **PENDING**. Revisit December GB.)
- 5) Correspondence **2020-11-11 - LBPSB - Consultations Launch and Additional Information**
 - a. LBPSB Consultations (under 6.)
 - b. Mandate of Council
 - c. School Elections postponed – Still awaiting Political Decision
 - d. PEF - Newsletter Oct 2020 **PEF - Newsletter Oct 2020**
- 6) LBPSB Consultations (**Deadline: December 03, 2020**) – **see various attachments**
 - a. *Consultation on School Calendar 2020-2021 (youth sector) AMENDMENT;*
Note: 4 PED days added to the school calendar- Due: Dec. 3rd.

- b. *Consultation on By-law 1 and 1E (2020) - Day Time and Place of Council and Executive Committee Meetings 2020-2021.*

7) Reports:

- a. Administrator Report

NOTE: See attached report from M. Hunter.

- b. COVID Report

- ***No new incidents***
- ***If sibling or family member has any symptoms, parents are asked to keep students at home.***

- c. Commissioner (*deferred*)

- d. Parents' Committee: **Acknowledging Indigenous Land – trending item across school board; Governing Board (training sessions)**

- e. SNAC – nothing new to update

- f. Daycare – **post-Christmas Break – Daycare will operate on 8 hr days (8AM to 4PM); Discussion on displaying Daycare Mural on Facebook Page**

- g. Teachers – **Evaluations are progressing – COVID protocols are proving to be effective; (Patty) Student teacher on Phys Ed staff (Grey Cup winner); (Jennifer) Student Teacher on Music Staff (Jonathon)**

- h. PPO / Home & School – **Funding Requests; Very happy about fundraising initiative approvals; Holiday cards;**

- 8) Questions from the Public – **Issue raised regarding parents smoking in the parking lot – not much can be enforced due to the parking lot not being within school jurisdiction, but a kind reminder regarding setting an example for the kids will be attempted.**

9) New Business

- a. 2020-2021 School Budget – AMENDED **FOR APPROVAL**

1 = Rob; 2 = Steve – All in favour = APPROVED

- b. Additional local Ped DAY – **(TO BE APPROVED BY GB ZOOM MEETING - Nov 24)**

Details: request that local ped day on Jan 22 be changed to Jan. 4th. Also placed a Government ped day on Dec. 16th. (Which is one of the new three day Government days that were allocated).

1 = Kim; 2 = Rob – All in favour = APPROVED

c. Filming of Promotional videos – **FOR APPROVAL**

1 = Vince; 2 = Pamela – All in favour = APPROVED

d. PPO Fundraising – **FOR APPROVAL – GB Fundraising Request Form - Le Nichoir**

1 = Pina; 2 = Mylène – All in favour = APPROVED

e. Other Fundraising –

Atelier – 101 students (Cycle 1) in Spring = Les 500 reptiles & Amphibiens (5 senses)
= \$1290

1 = Mylène; 2 = Marie – All in favour = APPROVED

10) Questions from the Public - **NONE**

11) Other business of the Governing Board

a. Elections scheduled December 20th – Propose Letter as GB to School Board and Gov't against keeping this date due to pandemic

b. Kim Hogan – shout-out to postings on Facebook Page

12) Next meeting date – **December, 10, 2020** (via ZOOM meeting)

13) Adjournment

1 = Patty; 2 = Stefanie – All in favour = APPROVED

Meeting Closed @ 20:32



ST. EDMUND GOVERNING BOARD MEETING
NOVEMBER 19, 2020 – 7:00 PM — ZOOM Meeting
AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/87121111298?pwd=b2l6c2Q0QnZ0Q1RZZDgyWmdFT3VCdz09>

Meeting ID: 871 2111 1298

Passcode: 51bTs8

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- 7) Reports:
 - a. Administrator Report
 - i. PED Days discussion on placement
 - b. COVID Report
 - i. Monthly update
 - c. Commissioner (***deferred***)
 - d. Parents' Committee
 - e. SNAC
 - f. Daycare
 - g. Teachers
 - h. PPO / Home & School

- 8) Questions from the Public

- 9) New Business
 - a. 2020-2021 School Budget – AMENDED ***FOR APPROVAL***
 - b. Additional local Ped DAY – (***TO BE APPROVED BY GB ZOOM MEETING - Nov 24***)
 - c. Filming of Promotional videos – ***FOR APPROVAL***
 - d. PPO Fundraising – ***FOR APPROVAL – GB Fundraising Request Form - Le Nichoir***
 - e. Other Fundraising – *approvals if necessary*

- 10) Questions from the Public

- 11) Other business of the Governing Board

- 12) Next meeting date – **December, 10, 2020** (via ZOOM meeting)

- 13) Adjournment

Consultations Launch and Additional Information

Geneviève Dugré

Nov 11, 2020, 1:59 PM

To Governing Board Chairs, Region, Admin, COMMISSIONERS

Good afternoon,

Please find below important information.

1. Consultations Launch

Please find attached the documents related to the consultations launched by the Council of Commissioners at its meeting of Monday, November 9, 2020:

- Consultation on school calendar 2020-2021 (youth sector) amendment;
- Consultation on By-law 1 and 1E (2020) - Day Time and Place of Council and Executive Committee Meetings 2020-2021.

Please note that the deadline to respond is **Thursday December 3, 2020**. Adoption of these resolutions is required at the Council meeting of December 7, 2020.

Apologies for the short delay to respond which is caused by the sudden adoption by the Government of a modification to the BSR on October 29, 2020.

2. Mandate of Council

You will find attached the resolution giving the mandate to Commissioners to attend the meetings of the GBs of the schools in their ward upon invitation of the GBs. Parent Commissioners, being members of the GB of their school, are already in attendance.

3. School Elections

As you are aware, school elections are suspended until further notice. In the meantime, candidates can pursue their electoral campaign without incurring any expense. GB meetings being public, candidates can ask questions which relate to the agenda of the GB and follow the Rules of Internal Management of the GB. GBs can decide to invite the candidates to their meetings or the candidates can ask for the opportunity to promote their candidacies. Please note that if an opportunity is given to a candidate, electoral rules require that the same conditions be offered to the other candidate. For example, if a candidate is allocated 5 minutes of "zoom air time", the other candidate has to be offered the same opportunity.

Names of the candidates running for each position:

- Chair of Council Candidates:

Judy Kelley
Chris Eustace

- Commissioner of Ward 2, 3 and 4 Candidates:

Electoral Division 2

Frank di Bello
Ruben Fazio

Electoral Division 3

Norm Gharibian
Patrick Whitham

Electoral Division 4

Allison Saunders
Gary Spiller

The Returning Officer, Rosemary Murphy, can guide you in this process: r.murphy@lbpsb.qc.ca

Best regards,
Geneviève



Fondation Pearson Pour l'Éducation Pearson Educational Foundation

1925, av Brookdale • Dorval QC • H9P 2Y7
514-422-3000 x 37000 • pef@lbpsb.qc.ca

Newsletter October 2020

The Pearson Educational Foundation Annual General Meeting

PEF wrapped up the fiscal year 2019 – 2020 on October 20th, 2020 with Zoom attendance of Associate Members, Life Members and Guests.

We proudly present the Board of Directors for the coming year, here to serve and support the LBPSB schools and students:

Donnalynn Rainey – President
Richard Meloche – Secretary
Michel Belleville – Director
Tom Merson – Director

Lorne Brotman – Vice President
Jesse Rémillard Steiner – Treasurer
Barbara Freeston – Director
Rafat Noor Khan – Director

First Order of Business for the new Board of Directors



Every year, The Rona Cupak Fund provides warm winter clothing to our most vulnerable in the student population. This year, we believe the demand may be higher. With PEF's own downturn in operation revenues, we have devised a simple and easy way for anyone who can, to directly support the kids in need. From November 1st, you will be able to **"Buy a Bauble"** on <https://www.facebook.com/PearsonEducationalFoundation>

By buying a bauble, your sponsored child will receive a much-needed snowsuit, boots, or hat and mitts. You will be eligible for a full tax receipt, and a **Thank You** shout out from us, which should make you feel warm too.



Another Way to Make a Big Difference!

November is the month most employees receive an invitation from their employer to contribute to their favourite charity. By opting in, through your HR department, a small portion of your pay is automatically deducted and sent to support your chosen cause, with a tax receipt provided to you at the end of the year.

The Pearson Educational Foundation would be honoured to be your chosen charity this year. You would be directly responsible for making sure PEF continues the vital support of our students and teachers. Our fundamental mandate is to provide our dedicated teachers with the tools to give their students the very best education.

The New Equity and Inclusivity Fund

PEF has one more exciting bit of news. Alexandra Begin, a John Rennie High Alumnus, has worked toward the launch of a program to help our schools teach and promote equality in our communities. To learn more, and support this initiative, please visit [Http://pef.lbpsb.qc.ca/EIF.htm](http://pef.lbpsb.qc.ca/EIF.htm)

Are you interested in helping our schools with PEF? Call us today!



The following is a copy of a resolution adopted by the Council of Commissioners of the Lester B. Pearson School Board at its virtual meeting held on November 9, 2020.

Resolution number 2020-11-#15

Calendar 2020-2021 (Youth Sector) - Amendment

WHEREAS in accordance with section 238 of the *Education Act*, every School Board shall establish the school calendar of its schools, taking into account the provisions of the *Basic School Regulation*; and

WHEREAS due to the pandemic, the *Basic School Regulation* was amended on October 28, 2020, to determine that the school calendar shall consist of at least 177 days of educational services in order to add 3 additional pedagogical or training days to the 2020-2021 school calendar; and

WHEREAS regarding the 3 additional allocated PD days, the proposed amendments are as follows:

- a) School level: 1 additional PD day to be determined at the local level;
- b) Board level: a distance learning PD on January 25, 2021, and a distance learning PD on February 8, 2021;
- c) Daycare level: a PD for Daycare and Lunch employees on February 15, 2021 (no daycare services offered on that day).

WHEREAS as per sections 193 (7) and 244 of the *Education Act*, the Parents' Committee and the teachers are to be consulted on the school calendar; and

WHEREAS Governing Boards are consulted on the schedule of the Daycare Services; and

WHEREAS the Council of Commissioners also wishes to consult the Central Students Committee:

WHEREFORE IT WAS MOVED BY Commissioner J. Doan AND UNANIMOUSLY RESOLVED:


THAT the Parents' Committee, teachers and the Central Students Committee be consulted on the proposed amendment to the LBPSB 2020-2021 school calendar; and

THAT the schools' Governing Boards be consulted on the proposed amendment to the Daycare schedule; and

THAT responses be provided to the Secretary General by Thursday, December 3, 2020, for adoption of the amended calendar at the Council meeting of December 7, 2020.

I certify that this document is an extract from the minutes of the Lester B. Pearson School Board Council of Commissioners' meeting held on November 9, 2020; this text is subject to ratification by approval of the minutes of said meeting at the next meeting of the Council of Commissioners to be held on December 7, 2020.

This 10th day of November 2020



Me Geneviève Dugré, Secretary General



The following is a copy of a resolution adopted by the Council of Commissioners of the Lester B. Pearson School Board at its virtual meeting held on November 9, 2020.

Resolution number 2020-11-#14

By-law 1 and 1E (2020) – Day, Time, and Place of Council of Commissioners and Executive Committee Meetings 2020-2021_ Amendment (Consultation)

WHEREAS by virtue of resolution 2020-06-#05, the Council of Commissioners adopted the schedule of its meetings and the Executive Committee meetings for the 2020-2021 school year up to September 21, 2020; and

WHEREAS the newly formed Council of Commissioners must adopt the schedule of meetings for the rest of the 2020-2021 school year in accordance with sections 162 and 182 of the *Education Act*; and

WHEREAS Order in Council 1039-2020 makes mandatory for the public wishing to attend Council meetings to do so by virtual means until further notice; and

WHEREAS amendments to *By-law 1 (2020)* and *By-law 1E (2020)* are proposed; and

WHEREAS in accordance with section 392 of the *Education Act*, said drafts must be sent to Governing Boards as well as to the Parents' Committee, and a public notice must be given; and

WHEREAS the School Board also wishes to receive additional input from its consultative partners, including the Central Students' Committee:

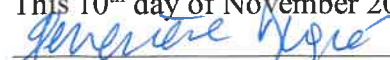
WHEREFORE IT WAS MOVED BY Commissioner M. Shaheed AND UNANIMOUSLY RESOLVED:

THAT the drafts of amended *By-law 1 (2020) – To fix the Day, Time and Place of the Regular Meetings of the Council of Commissioners 2020-2021* and *By-law 1E (2020) – To fix the Day, Time, and Place of the Regular Meetings of the Executive Committee 2020-2021* be distributed to the consultative partners during the week of November 9, 2020, with responses to be returned to the Secretary General by Thursday December 3, 2020, and that a public notice be given; and

THAT said by-law be submitted for adoption at the Regular Meeting of the Council of Commissioners to be held on December 7, 2020.

I certify that this document is an extract from the minutes of the Lester B. Pearson School Board Council of Commissioners' meeting held on November 9, 2020; this text is subject to ratification by approval of the minutes of said meeting at the next meeting of the Council of Commissioners to be held on December 7, 2020.

This 10th day of November 2020


Me Geneviève Dugré, Secretary General



ST. EDMUND ELEMENTARY SCHOOL

115 Beaconsfield Blvd., Beaconsfield, Quebec H9W 3Z8
Tel.: (514) 697-7621 Fax: (514) 697-7961
www.lbpsb.qc.ca

Admin Report November 19, 2020

Good evening,

Please see the following points of information or highlights that have arisen since our last GB meeting:

1. Things have been relatively quiet since Halloween. Absences are low. Teachers have been encouraged to really focus on instruction and evaluation.
2. With the uncertainty surrounding the length of the December break, teachers can not count on the two weeks after the break to complete evaluation and marking. The majority of student evaluation and grading will be done by Dec. 18th.
3. Parent/Teacher Interviews take place next week. Interview dates are Nov. 25th and 26th. Parents should be able to book appointments as of Wednesday at 4:00pm. The booking process closes on Monday at 9:00am.
4. The Winter Entry Plan has started and is going well. It has been several weeks since having indoor and outdoor shoes, and access to cubbies and hooks. The classes are a lot cleaner and less crowded.
5. The playground committee has met and we are looking into how we can upgrade the schoolyard. The process is ongoing. The companies should be coming by the end of this week to survey the property and give us quotes.
6. Some landscaping work was done on the schoolyard last week. The brush was cleared from the staff parking lot and the bike rack was moved to the front of the building to make it safer. Feedback so far has been very positive.
7. The LBPSB is planning a virtual Open House for all schools on January 19th. Video crews are going to every LBPSB school to create a 2 min. Film crews will be at St. Edmund on December 8th. Permission forms are required in order for a student to participate in the video.

8. The recent announcements to add three PED days to the calendar as well as the announcement for online instruction on the 17th and 18th of December will most certainly have an impact on the current school calendar year. To start, we would like approval to officially change the end of term 1 to December 18th. Report Cards will be issued on January 22, 2021. There will be additional changes once we have processed the government's recent announcements.

Respectfully Submitted,
Melissa Hunter
Principal



ST EDMUND ELEMENTARY GOVERNING BOARD
FUNDRAISING and COST RECOVERY APPROVAL FORM



Applicable for fundraising or other events taking place at the school with the intention to gather funds from the St Edmund community

Date submitted: 18/11/2020

Sponsor name (*parent, staff or student submitting request*): Beth Ruby and Jenn Beauvais, St. Edmund PPO/H&S

Charity name and purpose and/or cost recovery purpose: St. Edmund PPO/H&S

Description of fundraising or other activity: Le Nichoir coffee sales –Le Nichoir is devoted to wild bird conservation. Each year, thousands of injured and orphaned birds receive care at their centre in Hudson, Quebec. Café Le Nichoir is the result of collaboration between Le Nichoir Wild Bird Conservation Centre and Totem Roasters. Café Le Nichoir encourages people to drink, Fair Trade, organic, Bird Friendly® certified coffee. They have offered to donate 10% from the sales of their coffee to our school whenever the person purchasing the coffee online uses the St. Edmund coupon tag. We will promote this fundraiser among St. Edmund families over the next couple of months and direct people to the Le Nichoir website to order their coffee. They will have the option of picking it up in person or having it shipped. We will do a second promotion of this fundraiser in the spring around Earth Day and we will likely arrange to have the coffee delivered to the school to send home with the kids.

Target donors (*who and approximately how many*): All St. Edmund families.

Expected total amount of funds raised: \$200 - \$300

Expected amount of funds donated: All funds raised will be donated to the PPO/H&S

Purpose for funds not donated (*ex covering costs of materials*): There are no costs associated with this fundraiser.

Plan for money if additional funds are raised: All of the funds raised will be allocated in the PPO/H&S budget.



ST EDMUND ELEMENTARY GOVERNING BOARD
FUNDRAISING and COST RECOVERY APPROVAL FORM



After the event, please confirm the total amount raised via email (morgan-tracy@videotron.ca)

Date of anticipated confirmation: 20/11/2020