



ST. EDMUND GOVERNING BOARD MEETING

January 30, 2020 – 7:00 PM — St Edmund Library

MEETING MINUTES

Acting Chair = Rob Costain

Secretary = Vince Chiarelli (with Nora Salvaggio at closing)

Present: Shawna Spear, Pierre Giroux, Eric Bender (LBPSB Commissioner), Pina Fulginiti, Janet Massarelli, Marie-Josée Ricard, Pamala Lee, Guylaine St-Georges, Melissa Hunter (Principal), Louise Cavaliere (Daycare Director), Nora Salvaggio

- 1) Call to Order & Welcome: 19h05
- 2) Adoption of the Agenda for January 30, 2020 (**2020-01-30 – GB Agenda**)

1. Pamela 2. Guylaine – All in favour = APPROVED

- 3) Adoption of the Minutes (Sept 26, 2019, Oct 24, 2019, Dec 05, 2019)
(**documents to follow in advance of tomorrow evening's GB meeting**)

Differed

- 4) Business Arising from the Minutes
- 5) Reports:
 - a. Administrator – Ms. Hunter presented her report (see attached transcript)
 - b. Commissioner – Eric Bender presented the Commissioner's report (see attached)
 - c. Parents' Committee – Shawna Spear presented her report
 - Parent's Committee meeting was attended; minutia on budget items; Environmental initiatives – PPO – reduce single-use bags/containers; composting initiatives were discussed
 - d. SNAC – Government letter Re: Recess time – wish to allow schools to have flexibility and utilize discretion for recess times
 - e. Daycare – Ms. Cavaliere stated that lunchtime switch – having lunch first and playtime afterwards, was working out well (more time to eat); indoor activities = basketball, karate; dance program – after school; Move to phase 2 for HopHop (HopHop II) – looking for donations of old/used cell phones; Job fair = looking for more staff
 - f. Teachers – Mme. Guylaine St-Georges reporting - Exam time; lots going on – projects in full swing; 5th grade Show (Greatest Showman); Special note: Parents leaving early for Spring Break, asking for homework assignments during absence VERY DIFFICULT – so will not do it.
 - g. PPO / Home & School – Staff Appreciation day mentioned; Grade 6 Bake Sale – Valentines Day

- 6) Correspondence
- a. **For info:** PEF Newsletter (*PEF Newsletter Jan 2020*)
 - b. **For Consultation:** Principal Criteria 2020-21 (*GB - Principal Criteria 2020-2021*)
We discussed Principal criteria with Ms. Hunter absent from the meeting. Points raised provided to Chair in separate list (not here in minutes).
Deadline: **February 28, 2020**
 - c. **For Consultation:** LBPSB Budget 2020-21 (*2020-21 LBPSB Budget Consultation_attach*)
Deadline: **March 31, 2020** **** differed to next meeting ****

7) Questions from the public

NOTE: Vince Chiarelli had to leave meeting, Nora Salvaggio took over the meeting notes @ 8:20pm.

8) New Business

- a. Field Trips – School (Ms. Hunter) **Approvals required**
 - i. Feb 12 – “Girls who Game” outing; 12 students - grades 3 through 5, all are being driven.
 - ii. March 18 – 240 students – Linsey Place = James and the Giant Peach (ZERO cost)
 - iii. March 24 – Climate change Workshop for Cycle 2 (ZERO cost)
 - iv. March 31 – Macdonald Hight – Leadership Day - Grades 5-6 – Bus = ZERO Cost
 - v. May 29 – OTTAWA - \$113/student (subsidized by school) = 121 Grade 5 & 6 students – Visit museums and historical sites - Supper Included = 7:30pm return
- b. Field Trips – Daycare (Ms. Cavaliere) **Approvals Required**
 - i. February 17 - Ped Day Outing to WooHoo = \$25 per child.
- c. Fundraising – Sophie Belsile (via. Ms. Hunter) **Approvals required**
– World Wildlife Foundation for Grade 4 students.
BLANKET APPROVAL: 1. Marie-Josée 2. Guylaine = All in favour = **PASSED**
- d. Library – Pamela Lee
There is a shortage of helpers. Asked Miss Hunter to reach out to parents via Monday Memo to ask for more volunteers.
- Proposed that school revisit program where families donate books; names of children are inscribed. Child of donating family gets to be the first to borrow book.
Miss Hunter offered to speak to Librarian about plan.

- Discussion ensued about developing a short list of other (screened) on-call parents to serve as back-ups to avoid cancelling shifts. Miss Hunter will also speak to librarian about this.

- Eric Bender mentioned that school can request more librarian hours from school board. He went on to explain that when budgets were cut in the past, it was out of necessity. The board is in favour of library programs.

e. Rentals – Ms. Hunter

- Gym rented Wednesday evenings from 6:30 to 8:30 for Volleyball.

f. Hygiene – Pamela Lee

- concerned about hygiene at school. Apparently some girls are not washing their hands after leaving bathroom stalls.

- Miss Hunter offered to reinforce importance of hygiene (again) but asked that parents also do this at home.

- Nora Salvaggio is concerned about temperature of certain classrooms (feedback from teachers & parent volunteers that certain rooms are too warm in winter). Miss Hunter mentioned some rooms are cold. Ideal temperature for hygiene/ concentration / comfort is 21 degree Celsius; this can be achieved with zoning for example. NS to discuss further with Miss Hunter.

9) Questions from the Public

10) Next meeting date – **Thursday February 27, 2020**

11) Adjournment 1. Pamela 2. Pina = Approved

Time: 8:45pm