



## ST. EDMUND GOVERNING BOARD MEETING MINUTES

November 30, 2023 – 7:00 PM

Attendees: Mylène Gosselin, Cheryl Lynn Hamilton, Emma Hampton, Melissa Hunter, Christian Knudsen, Georgiana Laudi, Ronnie Lawand, Tessa MacLean, Stephanie Myers, Marie-Josée Ricard, Guylaine St. Georges, Amy St-Amour, Karina Tarapore, Josée Veilleux.

**Regrets:** Peg Brunelle, Corinna Graham, Michel Besner, Nathalie Duhamel, Josée L'Archevêque

1. Call to order and land acknowledgement.

2. Adoption of the Agenda for November 30, 2023.

*Motion to Approve: Tessa MacLean*

*Seconded: Emma Hampton*

3. Adoption of the Minutes of June 15, 2023 and September 28, 2023.

*Motion to Approve: Guylaine St. Georges*

*Seconded: Mylène Gosselin*

4. Business Arising from minutes.

5. Reports:

a. Administrator's Report.

- \* Bus strike continues for 2 of our 3 busses as result of ongoing Transco strike. School continues to offer extended supervision for those impacted.
- \* Teacher strike December 8-14.
- \* As result of teacher strikes school shows and rentals have been rescheduled.
- \* Holiday baskets to be collected December 19 or 20.
- \* End of term Teacher Meetings will be held on zoom as is effective and working well.
- \* Miss Jenn with the support of staff planning four big days of events for holiday shows.
- \* New Spec Ed Support (Christina Neville).
- \* Reminder that all parents be respectful of use of St. Edmund church parking lot.
- \* Teachers reported concern regarding damage sustained to their classrooms that ensued during the summer as a result of a rental agreement. Melissa is following up with LBPSB. The board recommended a letter be sent outlining these damages and concerns.

b. Commissioner

- \* Oct 31 2023 Council Summary document provided by Michael Besner in his absence.

c. Parents Committee

\* Tessa noted that one issue brought up at board-wide meeting was issue of support staff not being replaced when absent. Melissa and teachers acknowledged how this was managed at St. Edmunds to ensure best “fit” for individual student needs.

d. SNAC.

\* Amy attended the meeting and discovered she is not officially part of the board. She will be voted in next September.

\* For this school year Amy is regarded as a public observer and is not able to speak at meetings but will continue to attend meetings and report any relevant information.

e. Daycare.

\* November 17 PED – tic/tac/toe boards.

\* November 24 movie was well attended; students were polite and had lots of fun.

\* Registration will start for Winter session in January. Many fun events planned.

\* Parents will be credited for missed days as result of Teacher Strike.

f. Teachers.

\* Teachers discussed the strike days and want to recognize the ongoing support parents and St. Edmunds community have for teachers.

\* Teachers reported many fun and engaging events for all students – some highlights include: gr. 1& 2 clown show, gr. 2 pen pal project with St. Charles students, gr. 5 pen pals w Dorset, scheduled band and music shows for parents and grandparents, Science projects, and upcoming gr. 5/6 volleyball tournaments at John Abbott upcoming, and many others across all grade levels.

\* Lunch time clubs ongoing and very popular, i.e. Chess club and Harry Potter club.

\* Cycle 2/3 sign-up for skiing went home.

g. PPO/Home & School.

\* Reminder about the holiday cheese fundraiser deadline and distribution.

\* Working on many other events for the new year.

6. New Business.

a. Field Trips & Fundraisers for Approval.

\* Melissa reviewed all upcoming fieldtrips and events including those for K4&5 skating, gr. 5/6 volleyball tournament, Gr.k-3 duathlon, etc.

\* Melissa then reviewed all proposed fundraising initiatives including the food drive for k-6, session 2 pizza lunches, ongoing spirit wear, April movie night, Ed Stock 2024 (June 5, rain date June 6).

\* Governing Board given time to ask clarifying questions and then put to blanket vote.

*Motion to Approve: Valerie Sembinelli-Béland*

*Seconded: Karina Tarapore*

b. 2024 Open House.

\* Open House scheduled for January 17 for K4&5 and new students.

\* Two sessions will be scheduled with the principal and then approach will be more “open” to allow parents to move more freely to explore/ask questions.

c. 2023-2024 Budget.

\*Melissa meticulously reviewed each line item and took time to answer questions from the governing board regarding all parts of the Annual Budget including allocation funding, numerous grant funding items related to such things as sports activities, anti-bullying initiatives, cultural outings, culture in schools, etc.

*Motion to Approve: Valerie Sembinelli-Béland*

*Seconded: Georgiana Laudi*

d. Emergency Preparedness Plan.

\* Melissa reviewed the Emergency Preparedness Plan thoroughly, including the team responsible for the coordination of the plan, designated routes and points of refuge, and procedures.

*Motion to Approve: Stephanie Myers*

*Seconded: Amy St-Amour*

7. Questions from the Public. NONE.

8. Other business of the Governing Board. NONE.

9. Next Governing Board Meeting – January 25, 2024 @ 7pm in the St. Edmund Library.

10. Adjournment.

*Motion to adjourn: Ronnie Lawand*

*Seconded: Stephanie Myers*

*Adjournment @ 8:40*