



ST. EDMUND GOVERNING BOARD MEETING MINUTES

October 26, 2023 – 7:00 PM

Attendees: Peg Brunelle, Corinna Graham, Mylène Gosselin, Cheryl Lynn Hamilton, Mylène Gosselin, Corinna Graham, Emma Hampton, Melissa Hunter, Aline Infilise, Ronnie Lawand, Tessa MacLean, Stephanie Myers, Marie-Josée Ricard, Guylaine St. Georges, Valerie Sembinelli-Béland, Karina Tarapore, Josée Veilleux, Michael Besner (Commissioner).

Regrets: Nathalie Duhamel, Christian Knudsen (Parent), Amy St. Amour,

1. Call to Order, Welcome & Land Acknowledgement.

2. Adoption of the Agenda for October 26, 2023.

Motion to Approve: Peg Brunelle

Seconded: Karina Tarapore

3. Adoption of the Minutes of June 15, 2023 and September 28, 2023.

Motion to Approve: Emma Hampton

Seconded: Valerie Sembinelli-Béland

4. Business Arising from minutes.

5. LBPSB Consultations:

a. By-Law 9: Complaint Process.

*Commissioner provided information on the changes to this that emerged at LBPSB.

*Tessa (Parents Committee) indicated that this was discussed at the larger table of the Parents Committee. Chair asked if she would prepare a summary to share with GB.

b. Policy on School Daycare & Lunch Program Services.

*Melissa and Lynn noted that the changes to fees for Daycare and Lunch Program rose slightly. These changes were imposed at the gov. level.

c. School and Continuing Education Fee Policy.

*Not impacting St. Edmunds directly.

d. Enrolment Criteria Policy.

*Commissioner clarified this is not related to St. Edmunds – came out of imbalance of enrollment at two high schools – one under-enrolled and one over-enrolled.

e. LBPSB Commitment-to-Success Plan 2023-2027

*Point of interest that this document must be reviewed and updated annually. Should be done before January, 2024.

6. Reports:

a. Administrator's Report.

* Student count on September 29. Counting new Pre-K class - unofficial count 352.

* Lots of events – Orange Shirt Day, Terry Fox Run raised \$ 18,000 - Melissa so proud and thankful to community.

* Much preparation and excitement by staff and students re upcoming shows, activities, and sports events – i.e. PPO Halloween Activity October 26, Fun Day – October 31, Cross Country Run. Lots of spirit and belonging happening.

* Interim Reports planned for October 12.

* TRANSCO Bus Strike as of October 31. Impacts 2 of 3 busses (Bus 44 and 66).

Administration is on this and working with School and Daycare coordinating before and after school accommodations. Communicating with impacted parents

*End of Term 1 – November 16. Parent/Teacher interviews will be November 23/24 online. Sign-up via Fusion – info will go out in next couple weeks.

b. Commissioner (Sept 27 2023 Council Summary)

* Acknowledge the beginning of the last board meeting was dedicated to acknowledging the great work done by Miss Jenn (St. Edmunds Music teacher) and the students who collaborated to create and record a song/video with staff/students of Kahnawake.

*Noted board is in a 2.7 million deficit.

*Provided further insights into the bus strikes.

c. SNAC – TABLED. Amy absent.

d. Daycare

*Lynn wanted to confirm that Statements of Account were now on Mosaic.

*New activities happening – Cooking and Drama – wonderful to see new faces.

e. Teachers

*An inspiring rundown of the many and diverse activities and learning opportunities happening around the school – i.e. K – Ecomuseum visit; Cycle 1 – Circus School trip; Cycle 2 – growing tomatoes, and many more at all grade levels.

*Clubs are all up and running at lunch – i.e. World Cup, Harry Potter, Chess Club, Sewing. The participant #s for these activities are HUGE (i.e. 57 for chess).

*Student Council up and running. Grade 4-6 Reps.

f. PPO/Home & School.

*Lots of work and excitement re organizing Halloween event on October 26 (limiting capacity to 265. 145 parents/120 kids. Children must be with a parent).

*Holiday Baskets are underway. Starting mid November, out by mid December.

*Pizza Plus happening. Orders continue to be very high.

g. Parents Committee Report.

*New Student Ombudsman – Mia Azeez.

*New SNAC Board elected.

*November 2, 2023 there will be an online training offered re: Governing Boards.

7. New Business:

a. Field Trips & Fundraisers for Approval.

i. Daycare – PED Approvals (Nov. 17, Nov. 24, Jan 22).

*Lynn reviewed upcoming activities including Nov. 17 - tic/tac/toe boards (30); Nov.24 -Movie outing to *Trolls* (\$40); Jan 26 – Staycation – Hawaiian theme.

Motion for blanket approval: Mylène Gosselin

Seconded: Guylaine St. Georges

ii. Creation of Event Forms.

*Point of information – two forms created and shared to simplify and clarify processes: Special Events Application Form and Fundraising Application Form.

b. Evaluation and Reporting of Student Learning 2023-2024.

*Committee reviewed required document outlining competencies, weighting and types of evaluations for all courses and grades, based on Progression of Learning docs.

Motion to approve: Emma Hampton

Seconded: Corinna Graham

c. Anti-Bullying and Anti-Violence Plan

*Melissa presented the St. Edmund ABAV Plan for 2023-2024. Based on the TTFM information collected from students last year and follow up conversations with students. Focusing on conflict resolution, reducing anxiety, increasing feelings of a safe environment continue to be priorities.

Motion to approve: Guylaine St. Georges

Seconded: Mylène Gosselin

d. Rules of Internal Management.

*This document was created and refined by a sub-committee of members of the St.

Edmunds GB of 2022-2023.

Motion to approve: Karina Tarapore

Seconded: Lynn Hamilton

e. Summer Camp Rental.

*Damages occurred in school classrooms and other areas of the school as a result of the summer camp rental. Damages were recorded and reported by teachers/support staff. Melissa and GB Chair to send detailed report and photos to School Board.

8. Questions from the Public. NONE.

9. Other business of the Governing Board. NONE.

10. Next Governing Board Meeting – November 30, 2023 @ 7pm in the St. Edmund Library.

11. Adjournment.

Motion to adjourn: Emma Hampton

Seconded: Marie-Josée Ricard

Adjournment @ 8:38 PM