



St. Edmund Elementary School
115 Beaconsfield Blvd, Beaconsfield, QC – H9W 3Z8

Governing Board Annual Report
2022–2023

Message from the Chair

It has been a great pleasure to serve as chair of the St. Edmund Governing Board for the 2022–2023 school year, and to sit on the Governing Board for the past four years, with a wonderful group of dedicated staff members and committed parents who helped to make this a fantastic school for our children. And special thanks to our principal, Melissa Hunter, for her enthusiasm, transparency, energy and caring. It was wonderful to see so many activities and events taking place this year.

St. Edmund is a really busy and happy school, and next year looks to be another great year, as the school is set to welcome its first K4 class starting in September.

Governing Board members

<u>Parent representatives</u>	<u>Elected term</u>	<u>Position</u>
Peg Brunelle	2022–2024	
Greg Carlson	2021–2023*	Secretary
Ronnie Lawand	2022–2024	
Pamela Lee	2021–2023*	Chair
Stephanie Myers	2022–2024	
Nora Salvaggio	2021–2023*	
Josh Taylor	2021–2023*	
Zoe Valadez	2022–2024	
<u>Parent alternates</u>		
Georgiana Laudi	2022–2023	
Karina Tarapore	2022–2023	

**Members whose seats are up for election at the 2023–2024 Parent AGA

Staff representatives

Victoria Bradshaw	Emma Hampton
Patricia Caroll (alternate)	Kayla Moore
Nathalie Duhamel	Guylaine St-Georges
Pina Fulginiti	Josée Veilleux

Other

Melissa Hunter	Principal (non-voting)
Cheryl (Lynn) Hamilton	Daycare Coordinator
Michel Besner	Commissioner (non-voting)

Meeting dates

Meetings were held on a monthly basis at 7pm in the school library on the following dates:

2022

September 29
November 3
December 8

2023

February 2
March 29
April 27
May 25
June 15

Minutes of the Governing Board's meetings are available from the principal or on the school website after they have been approved by the Governing Board.

Over the course of the school year, various items were discussed and voted on by the Governing Board. Following is a summary of those items.

Items Approved by the Governing Board:

Development and approval of the Internal Rules of Management for the St. Edmund Governing Board
Approval of field trips, daycare activities and pedagogical days
Approval of PPO/H&S fundraisers and initiatives, including the new Spirit Wear Store initiative
Approval of the 2022–2023 school budget
Approval of the 2022–2023 daycare budget
Approval of the 2023–2024 school fees
Approval of the 2023–2024 supply lists
Approval of the Code of Conduct and Student Handbook
Approval of the School Organization Plan
Approval of a large variety of in-school lunchtime clubs

School board consultations

The following consultations were discussed, and a response provided to the school board when warranted:

- Principal Selection Criteria
- LBPSB 2023–2024 Budget
- Governing Board Composition
- Bylaw 1 and 1E Consultation
- Three-Year Plan of Allocation and Destination of Immovables 2023–2026

A subcommittee was formed to discuss the budget consultation and provide the Governing Board with its findings.

Recommendations

As the year draws to a close, we would like to encourage St. Edmund parents to attend the annual general assembly in September and to get involved in the school, and specifically the Governing Board. Your involvement ensures that your children have a great educational experience by reviewing and approving the various activities and initiatives taking place at St. Edmund Elementary.

While this has been a “normal” year in that the Board has been able to meet in person, a number of our meetings ended up being hybrid meetings to accommodate various members and/or guests. As in the work world, we expect that this will become the new normal, so we recommend that next year’s governing board plan for this and that the school facilitate hybrid meetings with the acquisition of videoconferencing equipment.

Adopted by the St. Edmund Elementary Governing Board

June 15, 2023
Date

Pamela Lee
Chairperson