



ST. EDMUND ELEMENTARY SCHOOL

115 Beaconsfield Blvd., Beaconsfield, Quebec H9W 3Z8

Tel.: (514) 697-7621 Fax: (514) 697-7961

www.lbpsb.qc.ca

St. Edmund Volunteer Responsibilities & Expectations

In order to ensure a safe environment for all members of the St. Edmund community, parents wishing to volunteer for St. Edmund events/activities/trips etc. are expected to adhere to the following:

All volunteers must:

- Complete and submit judicial background check form to the main office - can be found on our website.
- Show proof of double vaccination status at the main office upon entry
- Sign in at the main office for health verification and contact tracing
- Wear a procedural mask at all times
- Wear a lanyard identifying you as an authorized volunteer when in school (disinfected after each use)
- Sanitize upon entry and exit and between class groups
- Understand that a volunteer is there for all students, not just your own children
- Conduct yourself in an appropriate, professional manner at all times
- Respect confidentiality and the privacy of students and staff
- Respect boundaries when working with school staff (ie: volunteering is not the time to ask questions of staff about your child)
- Respect the designated maximum volunteers for an event/activity (as determined by the school administration/teacher)
- Remain at home should a parent volunteer present with symptoms or feel unwell

This list of requirements is a live document and may change as the situation evolves.

In addition, please note that for the time being, parents are not permitted to wander in the corridors or enter the classrooms.

Thank you so much for your dedication, support and your cooperation.

St. Edmund Team